

Our Lady of Victory School
Board of Education Minutes
Meeting Date: October 11, 2018

A. Call to Order

Prayer was led by Tonya Zierden

Roll Call – Lori Mittelstadt, Richard Smestad, Rachel Tuel, Fr. Alan, Gwen Nordahl, Tonya Zierden, Jessica Mohagan, Kristi Thoma, and Mayme Hofland

Absent – Rachel Cox and Kate Hajicek

B. Recommended Actions

Routine Matters

Approval of minutes – Motion made by Richard Smestad and seconded by Gwen Nordahl and carried.

Financial Report – Tonya presented the financial report for the school. Tonya pointed out that the budget is spread out over 12 months. ACH's have started for tuition payments.

Faith Formation – Income will continue to come in. Registration is slow to come in.

* **Unfinished Business** – None

New Business:

- a. Marathon Update : Brought in \$10,963.38 (\$1311.38 collection) 79.3% of students bringing in pledges. Ended with Rosary. Safety concerns were brought up and reviewed. Richard Smestad will reach out to Wayne Hurley who works with an organization in regards to Helmets and safety.
- b. Review Handbooks / Policies
 1. Emergency Handbook
 2. Parent / Student Handbook
 3. Kids Club

The board needs to establish a plan to work through these without wasting a bunch of paper. After reviewing, the handbooks / policies will be sent to the board members via google docs. We will review them and note our comments. These will be sent throughout the year.

Information and Proposals

Delegates: None for this meeting (will be even grades this year, plus PE)

Committees: Reviewed Structure/When to meet etc.

Endowment Committee: is Meeting October 26th.

Dyslexia / Barton: has not met recently.

Tuition Sustainability Committee: is meeting October 23d.

Facility Space: is meeting November 8th @ 5:45 w/Board of Ed. for brief meeting. Fr. Alan gave us an overview of the Architect's ideas/plans. We will meet with the Architect as a board at our next meeting to go over the plans in better detail. What the next steps are were reviewed also.

Marketing Committee: is working on a meeting date.

Gwen Nordahl stated she could help on the Dyslexia / Barton committee also.

Individual Reports

Pastor: October 25 is the Regional Ministry Gathering from 6:30 – 8:30. Fr. is working with Karla Ehlers on a Spanish Mass. RCIA started October 2nd.

Principal: reviewed how start and end of the day changes have worked out. ACH payments. (6 families not committed to a plan of those 4 were waiting for Scholarship decision).

Faith Formation – Mayme reported that registration is coming in slow. About 80%. OLV students cost needed to go up this year to \$30.00. OLV students were being charged \$20.00 in the past but the books are \$25.00 so need to raise to \$30.00. First Communion class is scheduled for October 27th. No classes MEA and Halloween.

Home and School – National Script program is going well. \$750.00 has been brought in. Home & School annual meeting is being held this Sunday the 14th of October @ 6:00.

A Parent has brought up to a board member uniforms. The pro and cons were discussed. The Diocese of St. Cloud does not require this.

C. Future Agenda Items and Meeting Date

Agenda Items:

Date of Next Meeting: November 8, 2018 @ 5:30 in Teacher's Lounge.

- D. Adjourn: A motion was made by Jessica Mohagan and seconded by Kristi Thoma. Motion carried at 6:43 p.m.