

Our Lady of Victory School
Board of Education Minutes
Meeting Date: November 9, 2017

A. Call to Order

Prayer was led by Fr. Alan

Roll Call – Chris Carlson, Rachel Cox, Lori Mittelstadt, Jessica Mohagen, Kristi Thoma, Rachel Tuel
Fr. Alan, Tonya Zierden, Mayme Hofland

Absent – John Fischer, Kate Hajicek

B. Recommended Actions

Routine Matters

Approval of minutes – Chris Carlson made a motion, Rachel Cox seconded, motion carried

Financial Report – Tonya and Mayme presented the financial reports. Please note these are October numbers, as no meeting was held in November. Income for school is up. Preschool numbers are also up. Mayme stated Faith Formation is doing well.

Unfinished Business –

Bylaws - Research was done. Tonya Zierden read the wording to be changed. A motion to approve the change was made by Chris Carlson, seconded by Rachel Cox. Motion carried.

New Business –

Update on Curb – The curb is finished. Tree has been trimmed and the signage is still in the works.

Christmas Gathering for School Staff and Board of Ed Members will be held Friday, December 15 at 5:30 p.m. in Fellowship Hall. Members and Significant others are invited. Tonya will send a text to remind us to RSVP by December 5th, 2017.

SSP 2.1 Establish a line of Communication between outside facilities and main office to ensure safety. Walkie Talkies have been purchased for teachers to use when out on play ground, park etc.

C. Information and Proposals

Delegates

Tiffany Hendrickx, 3 – 4 Preschool Teacher gave an overview of her class and new topics they are learning.

Committees

Endowment Committee: One (1) non-Catholic family has applied for a scholarship. Fund is doing well. Melinda Fults has joined the committee.

Dyslexia / Barton: Hasn't met recently.

Tuition Sustainability Committee: Working on Salary comparisons. A committee member presented to the board their findings. Discussion was held.

Facility Space: Hasn't met recently. Waiting on Leadership Planning group's next step.

Marketing Committee: Met, working on establishing plan.

Individual Reports

Pastor:

Thanksgiving Mass is scheduled for Wednesday, November 22nd at 5:30 p.m.

Human Trafficking & Exploitation in Rural MN is scheduled for Monday, November 13th at 6:30 p.m.

Principal – **Masters Update** – 1 quarter left

Faith Formation – has had a busy fall. 17 students for First Communion and 13 students for Confirmation. First Reconciliation is scheduled for December 9th. Mayme is looking for subs for after school on Wednesdays. Children Liturgy has around 10 – 15 students attending. Youth retreat is being worked on for January. An All Saints Mass and Potluck was held.

Home and School - Working on data base for families and a mentorship program for established and new parents.

D. Future Agenda Items and Meeting Date

Agenda Items: Report Card format updates in January.

Date of Next Meeting: January 3rd following retreat.

E. Adjourn: Rachel Cox made a motion, seconded by Jessica Mohagen and carried at 6:43 p.m.