

Our Lady of Victory School
Board of Education Minutes
Meeting Date: August 10, 2017

A. Meeting Called to Order – Lori Mittelstadt

- a. Prayer – Fr. Alan
- b. Roll Call - Fr. Alan, Tonya Zierden, Kristi Thoma, Lori Mittelstadt, Chris Carlson, John Fisher, Rachel Tuel, Kate Hajicek, Jessica Mohagen, Becky Pyle

Absent – Rachel Cox

B. Recommended Actions

a. *Routine Matters*

- i. **Approval of Minutes** - Chris made a motion, Kristi seconded, motion carried
- ii. **Financial Report** – Tonya & Mayme presented the financial reports. Tonya brought the year-end report....income from school brought in \$8000 more than budgeted; expenses were down for the year. Mayme presented Faith Formation budget.

b. *Unfinished Business*

- i. **By-Laws** – Need to be approved by the trustees
- ii. **Election Results** - Lori Mittelstadt was re-elected for a second term and Jessica Mohagen was elected for a first term....congratulations to both!

c. *New Business*

- i. **Enrollment** – we currently have 109 enrolled in K-6 and 45 enrolled in Preschool – we still have 5 spots open in our 3-4 half day program.
- ii. **Staff Changes**
 1. **New Hires** – Rachael Heidorn Larson/Kindergarten, Jesse Schneeberger/Phy ED, Trevor Larson/Preschool (am) and 5th Grade (pm), Wendy Montgomery/Head Cook.
 2. **Changes** – Alyssa Fearing 5/6 ELA and Music, Jake Rath 5/6 Math and 6th Grade
 3. **Not Returning** – Sarah Klimek (para)
 4. **Retired** – Heidi Moen, Kathy Dean, Char Zens
- iii. **Fall Workshop** – meal for staff, Tuesday August 29th after noon mass (Rachel Tuel will handle the sign up)
- iv. **Classroom Changes**
 1. Kim Jenc – 3rd grade has moved to the former Music Room
 2. Sam Langlie – Preschool has moved to the former 3rd grade room
 3. Tiffany Hendrickx – Preschool has moved to Sam’s former room
 4. Trevor Larson – Preschool is now in Tiffany’s former room
 5. Music has moved into one half of the Library (library time has moved to afternoon times)

C. Information and Proposals -

- a. Delegates: None at this time
- b. Committees –

1. Endowment Committee –met on June 28th, approved scholarships for non-Catholic families for a 2-year trial beginning this school year.

2. Dyslexia/Barton Committee – there were seven students and three tutors over the summer
3. Tuition Sustainability Committee – NA
4. Facility Space Committee – NA

c. Individual Reports

i. Pastor –

*RCIA begins Sept. 26th

*Dean Pawlowski will be ordained a Deacon in June 2018

*Deacon Chuck will be teaching Bible Study this year

*Needs Assessment Committee (Kim Embretson and Harold Stanislawski) met with Fr. Alan and will schedule another meeting for Sept.

*Fall Festival is Sept. 17th – hope to see everyone there

ii. Principal –

*Updated the Math Curriculum

*Children's Mass will move to Fridays this year (instead of Thursdays)

iii. Faith Formation –

*Will be available during school open house to register school students for sacraments and Faith Formation classes

*Registration for Faith Formation will be after all masses Sept. 9-10 in the Fellowship Hall

iv. Home & School –

*Working on goals for 2017-18

Playground Equipment, FAQ database on website, mentorship program for new parents, Review of SCRIP program, mark doors as Door A, Door B, Door C, etc... Door C (ramp door by playground) has now been designated as a drop off door to help relieve some of the traffic issues on Cavour

D. Future Business and Meeting Date

- a. Future Agenda Items – Election of officers, Reorganization of Committees
- b. Next Meeting: September 14, 2017 – 5:30 pm

E. Adjourn

- a. Rachel Tuel made a motion, John seconded, motion carried.....6:26 pm